



**योजना तथा वास्तुकला विद्यालय, विजयवाड़ा**  
**School of Planning and Architecture, Vijayawada**  
An Institute of National Importance, Ministry of Education Gov. of India

## MINUTES

### ***Twenty Sixth Meeting* of the Building and Works Committee**

**August 17, 2021 (Virtual Mode)**

## Minutes of Twenty Sixth Meeting of the Building and Works Committee of SPAV held on August17, 2021 (Virtual Mode)

The following Committee members were present:

S.No.	Name	Designation
1	Prof. Dr. Minakshi Jain, Director, SPA Vijayawada	Chairperson
2	Sh. Prashant Agarwal, Director IITs (Nominee of Ministry of Education)	Member
3	Dr. P. Rathish Kumar, Professor and Head –Department of Civil Engineering	Member
4	Dr. Adinarayanane R., Dean Planning & Development, SPA Vijayawada	Member
6	Sh.K.V.UmaMaheswara Rao, Registrar, SPA Vijayawada	Secretary

### ITEMS

Item No.	Description of the Item
<b>26.1</b>	Confirmation of Minutes of the 25 <sup>th</sup> Meeting of the Building and Works Committee of SPAV.
<b>Decision</b>	As no objections were received, BWC confirmed the Minutes of the 25 <sup>th</sup> Meeting of the Building and Works Committee of SPAV held on December 22, 2020 through online mode.
<b>26.2</b>	ACTION TAKEN REPORT ON THE MINUTES OF 25th MEETING OF THE BUILDING AND WORKS COMMITTEE OF SPAV HELD ON DECEMBER 22, 2020 (ONLINE).
<b>25.2</b>	<p><b>Development of Outdoor Sports Facilities at SPAV</b></p> <p>a) Dropping of the item of Outdoor Sports Area from MoU with BSNL.</p> <p>b) Approval for the estimate &amp; drawings for Execution of Athletic Track, Football Ground and Open Gym facilities based on the immediate requirement of the students.</p> <p>c) Approval for the estimate for paving the Basket Ball Court.</p>
<b>Decision of 25<sup>th</sup>BWC Meeting</b>	<p>a) BWC agreed with the contentions of the SPAV and approved to drop the work of Outdoor Sports Facilities work from the MoU with BSNL as per the Clause 4.10; in view of the persistent delays from BSNL side and the limited requirements of SPAV in the Sports facilities, due the present challenging situation.</p> <p>b) BWC accorded approval for the execution of Athletic Track, Football Ground and Open Gym Facilities.</p> <p>c) BWC noted that the tender regarding the paving of the Basket Ball Court has already been floated in the CPP Portal and approved the drawings and preliminary estimated cost of Rs.15.18 Lakhs.</p>





<b>Action Taken</b>	<p>a) In view of the decision of 25<sup>th</sup>BWC and after obtaining approval of the 18th Finance Committee and 32nd BoG meetings held on 12/01/2021, SPAV dropped the work of Outdoor Sports Facilities from BSNL and the same was communicated to the BSNL.</p> <p>b) A fresh tendering process was initiated and Work Order issued to M/s. Sri Varsha Infrastructures on 09-03-2021, for the execution of Athletic Running Track &amp; Football ground.</p> <p><i>Open Gym Facilities:</i> In continuation to approval of 18th Finance committee, for the establishment of Open Gym facility for an amount of Rs.6.86 Lakhs, twelve numbers of equipment on GeM Portal were identified by Sports Committee amounting to Rs. 2, 86,144/- in accordance to the decision taken in the meeting with Deans, Heads and Campus Development Committee and approval sought from the Chairperson Building Works Committee. At present eight Gym items have been purchased under GeM and installed in the space earmarked for open gym on 2.66. Acres site and remaining 04 items are still in the procurement process.</p> <p>c) A fresh tender process was floated and eventually Work Order was issued to M/s. Sri Varsha Infrastructures on 18-03-2021, for the paving of existing clay Basket Ball Court.</p>
<b>Decision on Action Taken</b>	The follow up action taken with regard to development of Outdoor Sports Facilities was considered and agreed by the BWC.
<b>25.3</b>	<p><b>Developmental works of Auditorium</b> Cancellation of item of Auditorium from the scope of MoU with BSNL</p>
<b>Decision of 25<sup>th</sup>BWC Meeting</b>	BWC recommended to drop the Auditorium work from the MoU with BSNL and accorded approval to float a fresh tender as per the procedure prescribed under GFR 2017.
<b>Action Taken</b>	After obtaining approval of the 18 <sup>th</sup> Finance Committee and 32 <sup>nd</sup> BoG meeting held on 12/01/2021, SPAV dropped the work of Auditorium from the MoU with BSNL and communicated the same to BSNL. A fresh tender for engaging executing agency as per the procedure prescribed under GFR 2017, is under progress.
<b>Decision on Action Taken</b>	BWC considered the action of SPAV to drop the Auditorium work from the MoU of BSNL.
<b>25.4</b>	<b>Consultant Architects Fees related matter</b>
<b>Decision of 25<sup>th</sup>BWC Meeting</b>	<p>The Committee expressed their serious concern about the interpretation of Architect with regard to release of balance amount of fee and non-submission of "As Built Drawings and Utilities and Service Manual" till date and not supporting for obtaining GRIHA Certification Process.</p> <p>The Committee viewed seriously regarding the non-submission of some important documents by the Architect till date and expressed that it is against professional ethics and recommended action against the consultant Architect. The Committee further suggested that the matter may also be brought to the notice of Council of Architecture for further course of action.</p> <p>The BWC agreed with the view of SPAV and suggested to release the payment of architect in accordance with the terms of agreement and as per the decision of the Architect, selected for the purpose of finalizing the fees payable.</p>



<b>Action Taken</b>	<p>The decision pertaining to release of balance fees to the consultant Architect was taken up to the 18<sup>th</sup> Finance Committee and 32<sup>nd</sup> Board of Governors (BoG) meetings held on 12/01/2021 was apprised that the Board resolved as follows:</p> <p>"The BoG approved release of the balance payment to Architect as per the recommendations of BWC on fulfilling all contractual obligations. Further the claim raised by the Architect, beyond the approval of BWC was rejected by the Board."</p> <p>BWC was apprised about the decision of the Board of Governors (BoG), accordingly balance has been worked out and communicated to the Consultant Architect on 25/03/2021, with a direction to comply all the contractual obligations to release the balance payment. In response, the Architect replied through his letter dated 15.04.2021 stating that the article 19.1 of agreement provides for mutual negotiation and requested to present him the relevant papers and concerns before the BoG. The same was apprised to the last BoG meeting held on 12/05/2021.</p>
<b>Decision on Action taken</b>	The follow up action taken, relating to release of balance fee to the Architect was noted and agreed by the BWC, to be communicated to the Architect.
<b>26.3 -REPORTING ITEMS</b>	
<b>26.3 (1)</b>	<b>Fresh Tender Floated through GeM Process and engaged Gardening Services</b>
<b>Discussion</b>	The BWC was apprised about the termination of Gardening Services from scope of work of the Agreement from M/S Panorama and the same was communicated to the agency, in accordance with the provisions of Clauses 3.1.1 and 3.1.1.4 of General Terms and Conditions of the Tender Document dated 01/07/2019 and Clause 1 of the agreement executed dated 26/08/2019. The letter of termination was communicated to M/s. Panorama Enterprises on 12/03/2021 for the termination of Gardening Services only. Subsequently, a fresh tender was floated for availing Horticulture Service Manpower Based Model was initiated through GeM Portal and Work Order issued to L1 M/S Sri Sai Lakshmi Gardens, Hyderabad, on 27/05/2021 and Work commenced on 21/06/2021.
<b>Decision</b>	The BWC noted the engagement of new Gardening Services M/S Sri Sai Lakshmi Gardens as per the extant guidelines of GFR and CVC relating to transparency and accountability.
<b>26.3 (2)</b>	<b>Regarding the release of Security Deposit for Soil filling work carried out in the 2.66 acres Sports ground of SPAV Campus- Legal Notices received there off.</b>
<b>Discussion</b>	The BWC was apprised with regard to legal notices received by the Registrar SPAV, from the legal firm, M/S Syam Legal Associates dated 01/06/2021 and 06/07/2021 respectively, on behalf of his client, with regard to Soil filling work carried out on the 2.66 acres Sports ground of SPAV Campus, by his client Shri. G. Ramana Murthy with a plea to release Security Deposit amount of Rs.46,254/- to his client, SPAV decision was communicated to the legal firm through various letters (attached as annexures) for not releasing the said security amount.





	Further, SPAV served a notice to Contractor to compensate the financial loss suffered by the Institute amounting to Rs.3,68,084/- for the work awarded to the Contractor. SPAV is not in a position to release the Security Deposit as claimed by the legal firm for the client Shri. G. Ramana Murthy, Contractor in view of the various lapses in the work.
<b>Decision</b>	The BWC noted the action initiated and agreed with the decision taken by SPAV

### AGENDA ITEMS

Item No.	Description of the Item
<b>26.4</b>	<p><b>Development of Outdoor Sports Facilities at SPAV</b></p> <p>a) Status of Execution of Athletic Running Track &amp; Football ground and Open Gym facilities.</p> <p>b) Construction of Pavement for the Basket Ball Court.</p>
<b>Discussion</b>	<p><b>Athletic Running Track &amp; football ground:</b> As per the decision and approval of 18th Finance committee for Athletic Track &amp; Football Ground, the tender was floated on CPP Portal on 17-02-2021. The L1 was identified for the value of Rs. 5,78,160/- and Work Order was issued on 09-03-2021. The work was commenced on 22-03-2021 and at present, the work is in progress, and 75% of the work was completed by July. The delay was due to the COVID Pandemic and onset of Monsoon season. The first running bill submitted by the Contractor for Rs.2,94,060/- (50% of total contract value) as against the total awarded value of Rs.5,78,160/-</p> <p><b>Open Gym Facilities:</b> At present eight equipment items were purchased under GeM and installed in the space earmarked for open gym at 2.66. Acres site and remaining 04 items are still in the procurement process.</p> <p><b>Pavement for the Basket Ball Court:</b> The tender process was initiated through CPP portal dated 25-02-2021, with tender Id-10: 2021-spav-618825_1. L1- was chosen and work order issued 18-03-2021 to M/s. Sri Varsha Infrastructures for an amount of Rs. 11,77,990/-. The work was commenced on 02-04-2021, 85% of the work was completed by July 2021. The first running bill submitted by the Contractor for Rs.7,12,134/- (63% of total contract value) as against the total awarded value of Rs.11,31,090/- has been released to Contractor on 08/07/2021.</p>
<b>Decision</b>	<i>The BWC noted the progress and approved the action taken as above Outdoor Sports agenda.</i>
<b>26.5</b>	<p><b>Release of final Payment to the Contractor after conduction of third-party inspection for the completed works.</b></p>
<b>Discussion</b>	<p>The BWC was apprised that construction of compound wall in the Western, Southern and Northern side of the campus in the 2.66 Acre site has been fully completed on 05/11/2020. The final bill received from the BSNL on 09.12.2020.</p> <p>Further, it is proposed to conduct a Third-Party inspection all campus development works including <i>Athletic Running Track &amp; football ground</i> and <i>Pavement for the Basket Ball Court</i> to assess the quantity and in terms of quality of the work executed before the release of final payment to contractor.</p>



<b>Decision</b>	<i>After deliberations, BWC suggested to explore reputed Institute or firm with Civil Engineering background may be appointed by inking an MoU, which can conduct Third-Party inspection for all future Campus Development Works of SPAV before the release of final payment to the Contractor.</i>
<b>26.6</b>	<b>Renewal of SOPHOS Firewall License (XG 550 Full Guard)</b>
<b>Discussion</b>	<p>The BWC was apprised about the Sophos Firewall running in the Data Center of SPAV got expired on 12-04-2021. The uninterrupted functioning of the Firewall is of utmost importance to the smooth and safe functioning of the Campus Network. The Data Centre is already equipped with the Sophos XG Series 2U rack mount appliance which was purchased initially along with Sophos Firewall. Hence, the purchase may be made only for the renewal of the Firewall as per rule 166(iii) of GFR 2017 and also its financial implication for renewal of SOPHOS Firewall with specifications in GeM Portal.</p> <p>Further, it is also explained the current status of GeM process, as on 17/08/2021, that only one bidder has been fully qualified through the GeM process.</p>
<b>Decision</b>	<i>After deliberations, BWC suggested to initiate the Re-Tendering process with customized specifications, based on the actual requirement of SPAV Data Centre in order to have more competitive bids. However, extant guidelines as per GFR and CVC relating to transparency and accountability should be followed and the services may be procured through GeM.</i>

As there was no other item to discuss, the Meeting ended with a vote of thanks to all present.

*Judith*  
09/09/2021.

*Jani*  
09/21